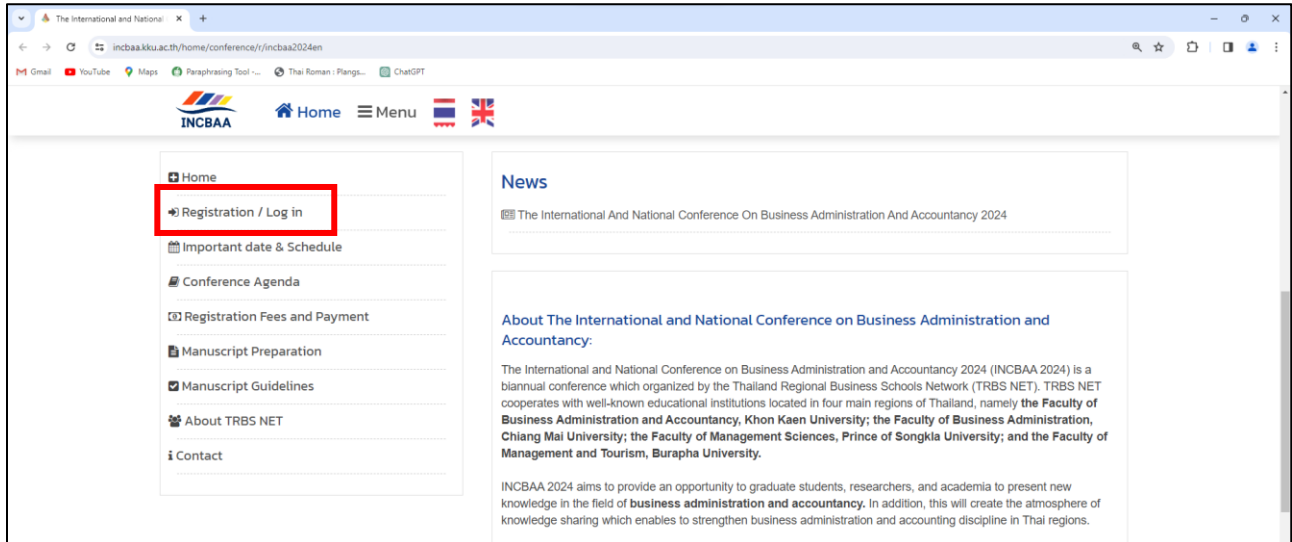
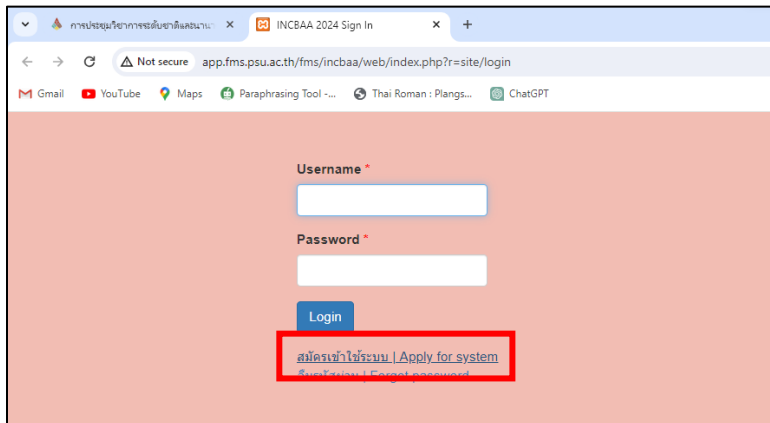


INCBAA Manuscript Submission Guideline

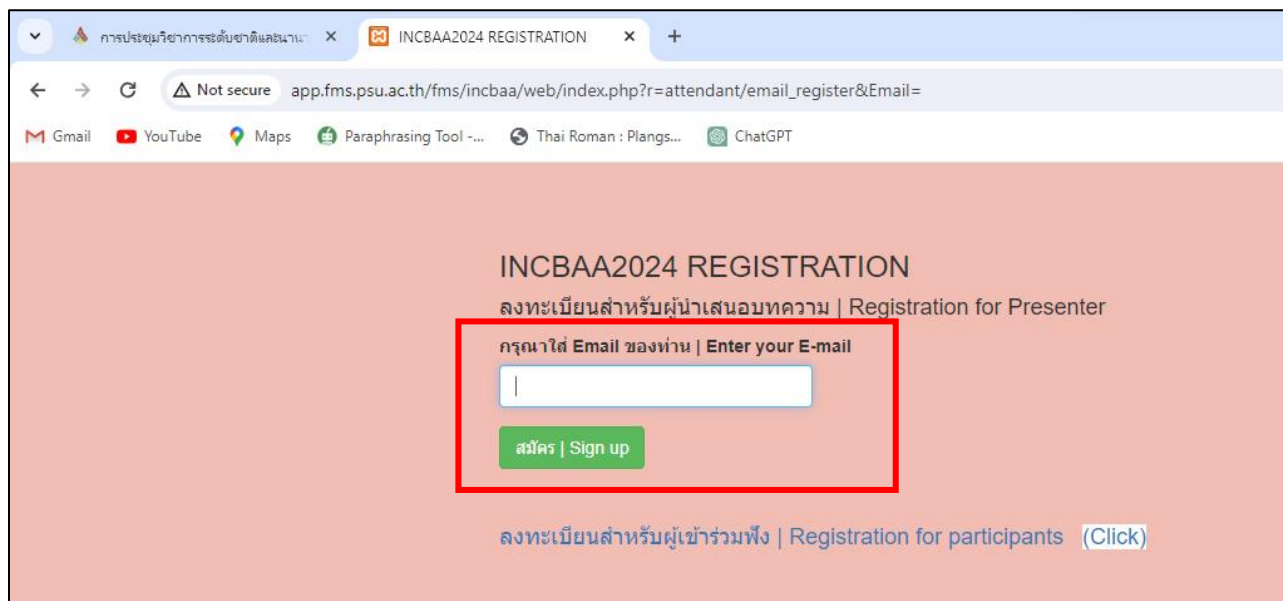
1. Enter the website <http://incbaa2024.org/> and then click on the "Registration / Log in" menu.



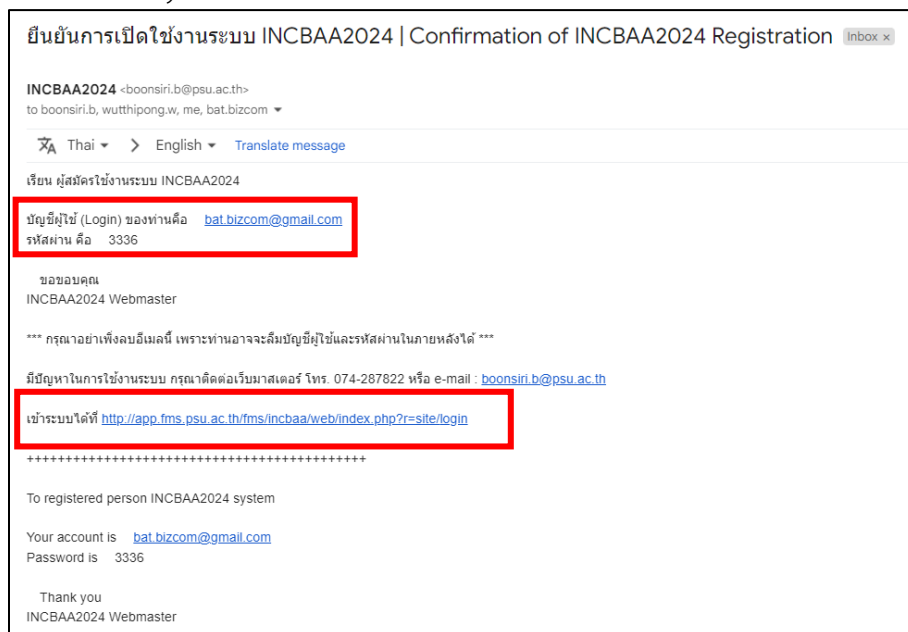
2. Click the "Apply for system" menu.



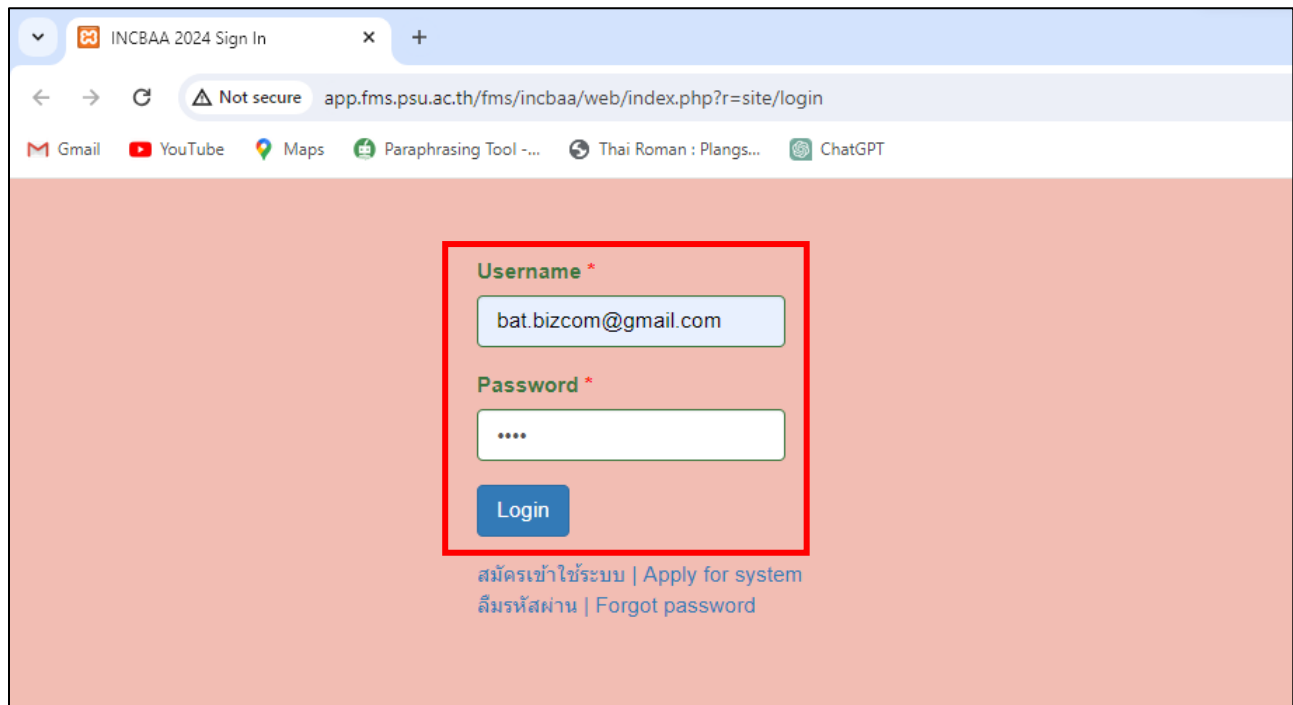
3. Enter your E-mail, then click the “Sign Up” button.



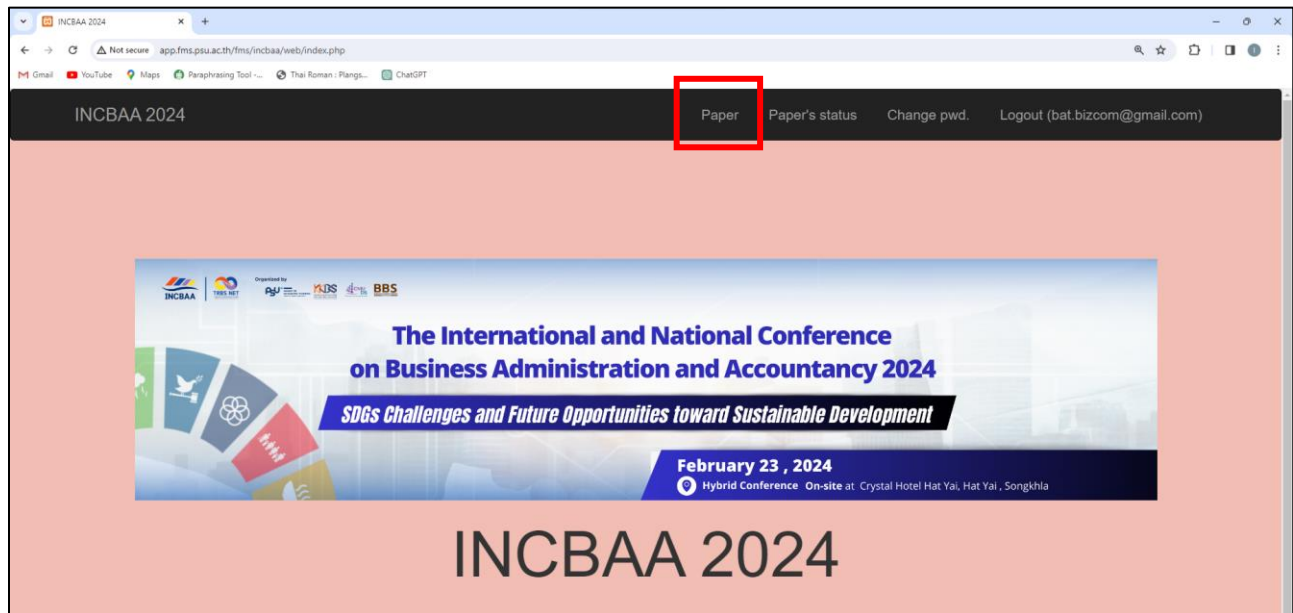
4. Check the confirmation email to activate the system. The system will send the Username and Password to the your email. You may then click the login link in the email to access the system.



5. Enter your Username and Password, then click the “Login” button.



6. Click on the “Paper” menu to fill in details.



- Fill in the information completely, attach the manuscript file (Word file format), then click the “Save” button.

The screenshot shows a web browser window with the URL `app.fms.psu.ac.th/fms/incbaa/web/index.php?r=attendant%2Fupload_paper`. The page title is "Paper's detail". The header includes "INCBA 2024" and navigation links: "Paper", "Paper's status", "Change pwd.", and "Logout (bat.bizcom@gmail.com)".

การรับพิจารณาความ
กรณีที่พบว่าบทความไม่เป็นไปตามเงื่อนไขที่กำหนด หรือไม่ผ่านการพิจารณาจากผู้ทรงคุณวุฒิ ทางงานประชุมวิชาการฯ สามารถปฏิเสธการพิจารณานำเสนอบทความได้ทันที ไม่ว่าบทความนั้นจะอยู่ในกระบวนการใดก็ตาม และจะไม่คืนเงินค่าลงทะเบียนดังกล่าว

Manuscript registration terms
If the manuscript is found to not conform to the specified conditions or has not met the expectation of the reviewers, you can immediately decline consideration for presenting your manuscripts, regardless of the stage in the review process. No refunds policy applied.

Paper's detail

คำนำหน้า | Title *

ชื่อ (ผู้ส่งบทความ) | Name *

สกุล(ผู้ส่งบทความ) | Surname *

คณะ | Faculty

มหาวิทยาลัย | University

- The system will save the information of the author. (If in any situation the author needs to edit the information, click on the “Paper” menu)

The screenshot shows the same web browser window as above, but the page content has changed. The header and navigation are the same. The main content area displays a confirmation message and a table of the saved information.

บันทึกข้อมูลแล้ว

คำนำหน้า Title	(Test)
ชื่อ (ผู้ส่งบทความ) Name	วุฒิพงศ์
สกุล(ผู้ส่งบทความ) Surname	หว่านดี
คณะ Faculty	วิทยาการจัดการ
ชื่อสถาบัน	มหาวิทยาลัยสงขลานครินทร์

- The committee will have a preliminary reviews and assesses the manuscript for further consideration (accept/reject).

10. In the case that the committee “**Accepts for further consideration**”, a notification email will be sent to the authors to make payment for the registration fee. Once the registration fee has been paid, the authors should upload the payment evidence through the system within the specified timeframe.

In addition, there may be notifications to make further adjustments to the manuscript format after the manuscript has been accepted for consideration. In the case that the committee “**Rejects the manuscript for further consideration**”, it is considered that the manuscript did not pass for further evaluation by reviewers in the subsequent stages.

* Note: The payment of the registration fee is not regarded as confirming the acceptance of the manuscript for presentation at the conference, as it needs to undergo evaluation by reviewers and the committee before the final decision on whether the manuscript is accepted for presentation at the conference.

11. The committee reviews the payment evidence and proceeds to submit the manuscript to reviewers for evaluation of the manuscript's quality.
12. After the reviewers have assessed the manuscript, the system will notify the authors of the results of the manuscript evaluation.
13. In the case where the manuscript evaluation result is “**Accepted**”, the authors need to revise the manuscript based on the suggestions of the reviewers and submit the revised manuscript within the given specified timeframe. And in the case where the manuscript evaluation result is “**Rejected**”, it is considered that the manuscript cannot be presented at the conference.
14. The committee reviews the revised version of the manuscript submitted. In the case where the evaluation result is “**Accepted**”, the author is eligible to present the manuscript at the conference.

In the case that the manuscript does not comply with the specified conditions or does not pass the evaluation by the reviewers/committee, the conference organizers reserve the right to reject the presentation of the manuscript immediately. This applies regardless of the stage the manuscript is in, and the registration fee will not be refunded.